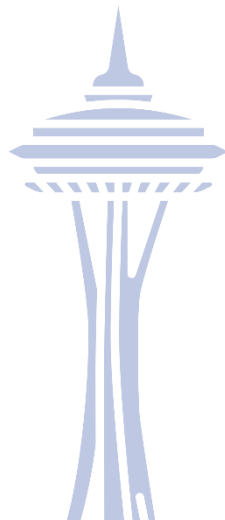


**5th International Conference
on Integrative Salmonid
Biology
(ICISB 2024)**

**ABSTRACT SUBMISSION
GUIDELINES**

11 – 14 March 2024
Seattle, WA



GENERAL GUIDELINES AND KEY DATES

Submission online site

To submit an abstract, you need to log in into our [Online Abstract Submission Site](#). Once you have created an account you can log in multiple times to complete your submission(s). Please remember to take a note of your password.

Submission Deadline

The deadline to submit an abstract for ICISB 2024 is 11:59 (BST) on Friday 1st December 2023. You need to ensure you have completed the submission process before this date. Any submissions in the draft status will not be considered for review. You can edit and revise abstracts while in the draft stage. Please ensure you submit and receive a confirmation before the deadline.

Notification to Authors

Submitting authors will be notified about the outcome of their submissions during the week commencing Monday 29th January 2024.

Payment

There is no fee for making a submission. If your submission is accepted for presentation, then the presenting author will be required to attend the conference and pay the conference registration fees. Further information will be sent to you when authors are notified of the outcome of their submission during the week commencing Monday 29th January 2024.

Abstract Format

The word limit for each abstract is 300 words, excluding the title, which is limited to 12 words. All abstracts must be written and presented in English. The submitting author needs to select a broad theme for each abstract, from the dropdown list provided.

SUBMISSION PROCESS

Accessing the site for the first time

All abstracts will be submitted through our [Online Abstract Submission Site](#).

If you are accessing the site for the first time, you will need to create an account. To do so, click on the “Create New Account” button on the right. After you create your account, you will need to provide your contact details on the “Update Contact Information” tab on the top of the page and complete set up by clicking “Create Account”. You must complete this step to submit an abstract.

Logging Back into your account

If you have created an account and saved your abstract as a draft, or if you wish to submit another abstract, you can log back in by providing your email address and password. Please note that you will only be able to log in to edit your abstract until the submission deadline of 11:59 (BST) on Friday 1st December 2023.

Submitting Your Abstract

There are 7 steps to complete to submit your abstract. At any time in the process you can click the Save As Draft button at the bottom of each page. This will allow you to save your incomplete submission and return to it at a later time. Please note that abstracts in the draft stage will not be considered for review and must be completed and submitted before the submission deadline of 11:59 (BST) on Friday 1st December 2023.

Step 1: Title and Presentation Type

Provide the title of your submission. The title should be appropriate, meaningful, clear and concise, avoiding subtitles if possible. Titles have a fixed 12 word limit and need to be in title case/headline case style format.

Please select whether you would prefer to be considered for an Oral Presentation or considered for a Poster Presentation or select Either if you have no preference.

- If awarded, an **Oral Presentation** would be a talk (likely 8 to 12 minutes) plus an allowance for Q&A, accompanied by a presentation (PowerPoint).
- If awarded, a **Poster** would be displayed throughout the conference for all delegates to view. There will be no formal form of presentation for Posters, but we will highlight peak times during long lunch and refreshment breaks for posters and we encourage poster presenters to attend to their poster to answer questions.

Step 2: Presentation Themes & Keywords

At this stage, the submitting author will be asked to select a broad theme from the dropdown menu, to facilitate review and programme building. The available presentation themes available are as follows:

Suggested Themes

- Genome resources and evolution of salmonids
- Functional genomics and annotation
- Advances in aquaculture, enhancement and supportive breeding
- Metagenomics
- Environment, ecology and conservation
- Physiology and nutrition
- Immunology, disease and host-pathogen interactions
- Novel technologies, social impacts, and approaches to Sustainability
- Industrial and Community perspectives

Keywords are mirroring the themes however you are able to select more than one. Please select all that apply to your submission.

Once the theme and appropriate keywords have been selected, please click continue at the bottom of the page to progress to the following step or save as draft to come back to continue/edit your submission.

Step 3: Authors and Affiliations

Please list all authors and their affiliations.

To add an affiliation, indicate all the necessary information and press “Add Affiliation”. Take a note of the number of the affiliation, as the number needs to be manually applied to the relevant authors. You need to add a new affiliation for every different one, but you don’t have to add the same affiliation multiple times.

Add the author details and click “Add Author”. Please only provide the affiliation number for each author, e.g.”1”, if you type in the affiliation title the system will not allow you to submit your abstract. If an author has multiple affiliations, please indicate this through a comma, e.g. “1,2”.

You can indicate the presenting author by ticking the “Presenter” box on the relevant author/(s).

Step 4: Abstract Content

Enter the content of the abstract, adhering to the firm limit of 300 words, this includes any headings you are including. Longer abstracts cannot be accepted. Do not include the title, references or authors in this section. A structured abstract should be used.

We suggest you use a structure like the below:

- **Introduction** (including the broader question or context of the research)
- **Aims and Objectives** (covering any aims/objectives/settings)
- **Approach** (making clear the approach used)
- **Primary Findings**
- **Conclusion**

Step 5: Additional Information

The conference Organising Committee is invested in creating an equitable programme for the conference. For this purpose, a number of demographic questions are included on this section. Please complete these as appropriate.

In this section you will also be able to provide us with your consent on sharing your presentation slides with attendees after the event is concluded, or having your presentation being filmed during the event. You will also be asked to advise us if you are a student or Early Career Researcher, and would like to have your presentation considered for a student/ECR award when presented at the conference.

Steps 6 and 7: Review and Submission

The Review section will show the draft submission and what information is still required before submission. Submissions can be saved as a draft and completed at a later stage.

Proofreading: We will print your abstract from the version supplied by you. It will be printed exactly as submitted which means that any errors or spelling mistakes will show. Please proof read your submission very carefully.

If you are ready to submit your abstract, you need to agree to the Terms and Conditions and click "Submit".

Please note that once you submit your abstract, you will not be able to edit it. If you require to make an edit prior to the submission deadline, please email the Conference Secretariat at icisb@in-conference.org.uk

Amending an abstract

You can edit and revise your abstract before it is submitted by logging into the Abstract Submission Site and selecting the relevant abstract. Please note that you will not be able to make any amendments after you submit the abstract.

Withdrawing an abstract

If you want to withdraw an abstract after submission, please contact the Conference Secretariat at icisb@in-conference.org.uk

ABSTRACT REVIEW AND PUBLISHING

Review Panel

Each abstract will be reviewed by at least 2 reviewers appointed by the Science Advisory Committee.

Notification to Authors

Submitting authors will be notified about the outcome of their submission(s) during the week commencing Monday 29th January 2024. The notification will be sent to the **submitting author only**. Please do not call the office for details prior to this date, should you have any queries regarding the outcome of your submission.

Publishing

All those submissions that are accepted for presentation will be published in the ICISB 2024 Conference Book of Abstracts. We will print your abstract from the version supplied by you. It will be printed exactly as submitted which means that any errors or spelling mistakes will show. Please proof read your submission very carefully.

CONTACT US

If you have any questions, please contact the Conference Secretariat, In Conference Ltd, who will be delighted to answer any of your queries and to provide you with the necessary guidance to submit your abstract.

In Conference Ltd

Q Court, 3 Quality Street, Edinburgh, EH4 5BP



+44 (0) 131 336 4203



icisb@in-conference.org.uk



currently under construction

**We look forward to receiving your
submissions for ICISB 2024**